

## Mentoring Skills

### Our Vision

At PRIMEXL we aim to be the partner of choice in the creation of better organisations and better lives.

### Our Values

We value:

- **Meaningful relationships**
- **Premium quality services**
- **Innovation** – we are always looking for ways to add more value to our clients
- **Accountability for our performance**

For more information about our suite of solutions, please contact:

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In today's competitive market, it is essential that organisations have highly developed people through on the job training. There are various methods to develop other people, for which one method is mentoring. Mentoring is not a new development process, it has been used successfully for a very long time.

This workshop is designed to raise participants' awareness of the benefits of mentoring and enable them to successfully introduce a mentoring program into their organisation.

Delegates will learn how to:

- Explain the role of the mentor and the benefits of a mentoring programme
- Identify steps in the process of mentoring, including identifying the protégés towards their goal and evaluating the performance of the protégé
- Recognise the qualities of a mentor and protégé, and state the importance of the selection process in a mentoring scheme
- Manage the process of mentoring, including launching the scheme and monitoring/ evaluating progress
- Identify potential problems of mentoring schemes and how they can be managed
- Utilise coaching skills that help them to set and review the protégés learning

Anyone who is new to mentoring or wants to improve their existing mentoring skills will benefit from attending this course.